

SCG SOFTBALL FACILITY: Special Event Application

Date of Filing: _____ Event Date(s): _____

Number of games to be played: _____

Type of Event (tournament, charity, instructional clinics, inter-community games i.e. Festival, SCW Women):

Club Member Responsible (Chairperson) for overall conduct for the event, ensuring Club rules are enforced and proper opening/closing of the field (*info can be found in Manager Duties doc on website)

Member Phone: _____ Member email: _____

Will there be notification of the event by email/published article? Yes ___ No ___

If charity event who has the fiduciary responsibility and who is/are recipients?

Is food to be served? (Reminder SCG does not allow food sales unless operation has Health Dept. license) Yes ___ No ___

(If considering food/beverage cart please contact Kevin Reagan 623 546-7582 kevin.reagan@scgcam.com)

If Public Address System required: contact Roger Neumann (neumann2000@cox.net)

Special Concerns/Questions/Comments:

Chairperson/Member Coordinating Event will be:

- The primary contact for the Director of Field Operations
- *Responsible for opening and closing the field as per described in Manager Duties doc on website
- Responsible for lining the field, scoreboard operation and umpires
- Responsible for following all SCG Softball Club Safety precautions and injury protocols and adherence to SCG Code of Conduct

Note: Field preparation mowing & dragging will be accomplished by the field maintenance crew.

AGREE TO TERMS: _____ Date: _____
Event Coordinator

APPROVED: _____ Date: _____
Director of Field Operations